

FIFTH DISTRICT (SR) ADVANCED SKILLS WEEKEND
FALL 2009 INFORMATION & REGISTRATION

The *Fall 2009 Fifth District (SR) Advanced Skills Weekend (ASW)* will convene on the weekend of **02 – 04 October 2009** at the **U.S. Coast Guard Training Center (TRACEN) Yorktown, VA.** Location and driving information is included below.

COURSES: This Fall 2009 ASW session will offer **(18) courses:**

*****REGISTRATION DEADLINE IS September 12, 2009*****

Specialty Courses: (Completion of all Specialty Courses entitles member to wear AUXOP device.)

Communications (AUXCOM): Provides administrative, technical and operational foundations in VHF-FM and Single Sideband marine radio systems, and policies governing operation of Government stations. Graduates especially desired for watchstanding at Coast Guard units. **Friday 1900 thru Sunday**

Navigation Part A (AUXNAV A) AUXNAV A covers theoretical part of course and teaches principals and techniques for determining vessel location and direction by applying basic disciplines of dead reckoning, piloting, and electronic navigation. **This Course will be two weekends. Starting September 26-27 2009, and October 2-4 2009.**

Navigation Part B (AUXNAV B): AUXNAV B uses hypothetical cruise problem to teach and refine practical application of navigation techniques and builds on NAV A. **FRIDAY 1900 thru Sunday**

Search & Rescue Coordination and Execution (AUXSCE):

NOTE: This course replaces AUXSAR course. The AUXSCE course is FIVE days long and will be taught on two consecutive weekends beginning 0800 Saturday 26 September and Sunday 27 September and the following weekend, 1900 Friday 2 October, 0800 Saturday 3 October and Sunday 4 October.

Please refer any questions to Joe Riley jcriley@vabb.com .

This course was developed by the National SAR School at TRACEN Yorktown and is based on the regular USCG SAR Coordination & Execution course. It teaches the latest USCG SAR systems and procedures and the Auxiliary's probable roles. Materials for this class can be ordered by AUXSC&E Instructor, via a Flotilla Commander and MA Officer per the AUXSC&E Policy. Please order materials early to prepare for class.

In addition to ASW registration an SC&E Registration Form, this will be sent to those who register.

Seamanship (AUXSEA): Teaches extensive knowledge of vessels and their propulsion systems as well as detailed information on how vessels are constructed, founded and operated. Graduate will understand how vessel must be handled in normal and heavy weather, how to approach distress situations, how to anchor properly and how to get underway, and will know duties and manners related to vessel operation. **Friday 1900, Saturday 0830**

Patrol (AUXPAT): Provides essential knowledge and skills to understand complete spectrum of operational patrol activities, both on water and in air, and engenders keen awareness and response to emergency situations without jeopardizing crew and vessel. **Friday 1900 thru Sunday**

Marine Safety Courses:

MS courses provide theoretical knowledge; a Personal Qualification Standard (PQS) must be passed to be rated a specialist in each category.

Good Mate: The Good Mate program is designed to raise awareness and promote environmentally responsible boating and marina operations through educational seminars and public activities. This is a required course for many MS **Saturday 0830**

Auxiliary Assistant Pollution Investigator: (AUX-ED): Upon successful completion of this personal qualification, a person will hold the minimum competencies to assist a qualified CG Pollution Investigator during a case.
Saturday 0830

Introduction to Marine Safety and Environmental Protection (IMSEP): IMSEP is designed to introduce Coast Guard members to the marine safety organization, history, missions, functions and programs of the US Coast Guard. **Friday 1900**

Initial Introduction to Marine Safety (IIMS): IIMS provides comprehensive overview of Marine Safety programs, missions, legal authorities. Required for many MS PQS completions. Final test is a US Coast Guard test. **Friday 1900 - Sunday**

Other Courses:

Navigation Systems Interactive: This is a computer interactive PowerPoint workshop, on how to build navigational maps for training or personal use. Student will be shown step by step how to make a useful presentation. You will need to bring a laptop if you have access to one. **Saturday 0830**

GPS for Mariners: Introduction on the use and types of GPS units for on the water use. How to set waypoints, and general programming.
Friday Evening Only 1900.

GPS for Aviators: Course based on Garmin 430 and 530. A copy of the Garmin Simulator Package will be provided for this class. Class will cover theory of GPS operations, instrument approach, terminal and enroute procedures, and special features. Tricks and traps for search patterns. **PLEASE BRING A LAPTOP FOR THIS CLASS.**
Saturday 0830

Telecommunications Operators Course – PQS

AUXILIARY TELECOMMUNICATIONS OPERATOR (TCO)

The Coast Guard Auxiliary adopted a new standard for Auxiliary Radio Operators and a new Personnel Qualification Standard (PQS). TCO tasks are essentially “operator” tasks, such as basic radio operation and watchstanding. This class will provide instruction in all tasks related to the new TCO PQS and will be oriented toward Communications staff officers at the Flotilla, Division, and District level to later train individuals within their own areas. Course emphasis is on the “hands-on” aspects of radio telecommunications communications. **Friday 1900- Sunday**

Knife Skills Food Services Specialist Course (AUX-CHEF): Update.

Learn and practice knife skills

Basic Knife Skills: Discover the correct ways to hold and guide a knife.

Precision Cuts: Learn the basic and advanced cuts used every day in the professional kitchen. Mis en Place: Gain the knowledge needed to set up your workplace properly to become more efficient and effective in the kitchen. **This course is for members who have completed AUX-CHEF. Friday 1900**

Advanced AUX-CHEF: Healthy Cooking: Study nutrition guidelines, healthy cooking concepts and techniques, and equipment. Learn to cook with plant protein sources, less fat, and moderate salt usage. Discover ways to apply sound nutritional principles to foods you prepare. Examine the role of carbohydrates in the body and in the diet. Explore alternative preparation and seasoning techniques.

This is an update for AUX-CHEF members. Saturday 0830

Digital eNews Class: Step up to the digital revolution with your Flotilla newsletter. Learn the fundamentals, tips, and techniques for an electronic newsletter with subject matter presentations and group exercise. Bring your camera and laptop if available. Practice exercise will use Adobe Photoshop Elements and Microsoft Publisher. **Saturday 0830**

ICS 210: This is the required ICS for Coxswain, MS, Pilots, Aircrew- open to all members. **Friday 1830, Sat. 0900, Sun. 0930. NO BERTHING PROVIDED FOR ICS ONLY -**

****SCHEDULING**:** A student may take one or more courses. Student may take a Friday evening and Saturday course if courses do not overlap.

BERTHING WILL NOT BE REQUESTED FOR ICS OR FRIDAY ONLY COURSES.

COURSE STUDY MATERIAL: Study materials are not available from the DSO-MT 5SR.

Students are personally responsible for obtaining their textbooks and other study materials from the Auxiliary National Supply Center through their Flotilla Staff Officer for Material (FSO-MA) or Flotilla Commander (FC) using the Division level order form, or by downloading the material from the Chief Director Auxiliary Website: <http://www.uscg.mil/hq/cg3/cg3pcx> . Marine Safety course students need Personal Qualifications Standard workbooks designated for their courses downloaded from <http://auxmdept.org>. All PQSs referred to herein are on the TRIDENT Program section of the <http://auxmdept.org> website. Click on the blue lettered course abbreviation in the PQS Specialty column. Refer to the listing below:

COURSE	STUDY MATERIAL
AUXCOM	ANSC 5504, P16794.32B, Rev 03/97, AUXCOM Student
AUXNAV A	ANSC# 5526, AN-1, 4 th Edition, Advanced Coastal Navigation, Rev 05/02; ANSC# 5526, AN-2, 4 th Edition, Student Study Guide, Rev 05/02
AUXNAV B	Above references and Cruise problem, "Annex India". Annex I and supporting documents will be sent to registrants via either email or US mail. The cruise problem should be completed prior to the course date.
AUXSEA	ANSC# 5510, P16794.42, Rev 04/92, AUXSEA Student (NOTE: this study guide is not available on the Chief Director Auxiliary website, i.e., it must be ordered from ANSC). AUXSEA also uses the book "Chapman Piloting" which is available for purchase from many bookstores and on the Internet.
AUXPAT	ANSC# 5506, P16794.28A, Rev 04/97, AUXPAT Student
IIMS	From http://auxmdept.org website, download IIMS (USCG Pamphlet Y0581, 2/04)

TCO-PQS Auxiliary Telecommunications Qualification Standard available at <http://www.uscg.mil/hq/cg3/cg3pcx/missions/TC-PQS.pdf>
TCO-PQS Mentoring Guide available at <http://www.auxodept.org/documents/TCO%20Mentoring%20Guide%20090308.pdf>
Radiotelephone Handbook available at http://www.uscg.mil/directives/cim/2000-2999/CIM_2300_7A.pdf

Good Mate:

<http://www.auxmdept.org/Documents/Active/PDFs/TridentDocs/GoodMateManual.pdf>

AUX-ED AUX-ED PQS <http://www.auxmdept.org/TridentProgram.htm>
AUX-CHEF No course study material.
AUX-NS No course study material. Provided during class.

IMPORTANT ASW COURSE INFORMATION FOR STUDENTS: It is important students understand:

1. For applicable courses, students must complete a self study of the course material, to include completing the practice problems in the study guides or workbooks before coming to TRACEN Yorktown.
2. The ASW weekend, being time constrained, is a comprehensive review of the course material presented by instructors, followed immediately by the standard Auxiliary or USCG course examination, where applicable.
3. By taking the course exam during the ASW weekend, students will know immediately or within a few days if they pass or fail.

DIRECTIONS TO TRACEN YORKTOWN: From Interstate 64 (I-64) north or south, take the Fort Eustis Blvd. (VA Primary Road 105) exit east towards Yorktown (away from Ft. Eustis) to US 17; at the traffic lighted intersection with US 17, turn left (north) on US 17 towards Yorktown; go approximately half a mile to the traffic lighted "Y" intersection with secondary road 704; turn right on to secondary road 704 and take it until it dead ends into VA Primary Road 238 in the Yorktown Battlefield National Park; turn right on to VA Primary Road 238 and take it to the main gate of TRACEN Yorktown; if unfamiliar with TRACEN Yorktown, get instructions from the security guard at the gate to get to Cain Hall (berthing), Hamilton Hall (classrooms), etc..

SECURITY: A list of all personnel attending the ASW weekend will be sent to TRACEN Yorktown. Be prepared to show the USCG Auxiliary Employee ID Card, an automobile registration and proof of insurance card to the civilian contractor security guard at the main gate of TRACEN Yorktown.

YOU WILL NOT GET ON BASE WITH OUT AN AUXILIARY ID CARD, OR BEING PLACED ON THE SECURITY LIST.

UNIFORM OF THE DAY: Uniform of the day for Saturday is **tropical blue long**. To facilitate the transition from travel to classroom on Friday and Sunday appropriate civilian clothes may be worn on those days. All students must be in uniform on Saturday while attending classes. Members new to the Auxiliary that do not have uniform must notify DSO-MT 5SR in advance of reporting to TRACEN Yorktown.

BERTHING & MEALS: Berthing at TRACEN Yorktown is free, and will be requested for Friday night, Saturday night, or both nights for those who indicate on the registration form that they want berthing; however, berthing at TRACEN Yorktown is never guaranteed due to continually changing requirements for active duty berthing. **YOU WILL BE NOTIFIED IF YOU WILL NOT BE RECEIVING BERTHING.** Check in for berthing at the Cain Hall berthing office is after 1400. Meal service has been requested and should be available at the dining hall.

MILITARY COURTESY: TRACEN Yorktown is a uniformed services installation. The military salute is a traditional way of expressing professional courtesy to other persons in uniform, as well as saluting the United States flag. As Auxiliary insignia are readily confused with active duty USCG officer insignia, an Auxiliarist may be saluted by active duty or reserve US Coast Guard personnel. The correct response is to return the salute. Also, be mindful that covers are not worn indoors on military installations, but must be worn when outdoors. Be sure to bring the appropriate cover with your uniform.

SAFETY: Please allow adequate time for travel to and from TRACEN Yorktown. Friday afternoon traffic on I-64 and adjacent highways are particularly hazardous. The road approach to TRACEN Yorktown takes a driver through the Yorktown National Battlefield Park. Be especially alert for deer which freely roam throughout the area. While on the TRACEN installation, be sure to observe speed limits, parking limits and one way signs, and watch for pedestrian traffic.

REGISTRATION: To register for any ASW course, complete the attached registration form by following these instructions: **PLEASE PRINT LEGIBLY- DEADLINE 12SEPT09**

1. In Part 1 on the registration form fill in all personal identification and location information spaces. Note that the Employee ID # is not your Social Security Account Number; it is the seven digit number used to identify you in Coast Guard records. Please put your District, Division and Flotilla numbers in the appropriate spaces (example: DISTRICT: 054 DIVISION: 17 FLOTILLA: 06). If you do not have e-mail, leave space blank.
2. In Part 2, please print in your course assignment preference (1st – 5th) using the course abbreviation (example: AUXCOM). (NOTE: everyone usually gets their first choice.)
3. In Part 3, place a checkmark beside those courses you have already completed.
4. In Part 4, use an “x” or checkmark to indicate your berthing and meals preferences.
5. Send your completed registration form by mail or e-mail addresses listed. If using e-mail, please make the registration form an attachment to your e-mail message, not a part of the e-mail message.

****SPECIAL INSTRUCTION:** If you are taking a Friday Evening class with a Saturday course, note this on the REGISTRATION FORM AS YOUR 2ND Class.

Berthing will not be available for ICS COURSES only or JUST FRIDAY CLASSES.

REGISTRATION DEADLINE IS SEPTEMBER 12, 2009

FALL 2009 ADVANCED SKILLS WEEKEND [ASW]

TRACEN YORKTOWN 02-04 OCT 2009
REGISTRATION FORM
(REGISTRATION DEADLINE IS September 12, 2009)

1. NAME: _____

Member # _____ DISTRICT: _____ DIVISION: _____ FLOTILLA: _____

TELEPHONE: (include area code) _____

E-MAIL: _____

STREET/P.O. BOX: _____ APT #: _____

CITY, STATE, ZIP CODE: _____

2.

COURSE PREFERENCE (write in course abbreviation):

1st _____

2nd _____

3rd _____

4th _____

3.

(Mark with an "X" all that apply):

1. I WANT BERTHING AT CAIN HALL (specify which nights): FRI ___ SAT ___
2. COMMUTE AND WILL NEED NO BERTHING: _____
3. BE STAYING AT A HOTEL SELF ARRANGED: _____
4. I NEED THE FOLLOWING MEALS AT THE COAST GUARD GALLEY:

FRIDAY 02 OCT 09	DINNER _____
SATURDAY 03 OCT 09	BREAKFAST _____
"	LUNCH _____
"	DINNER _____
SUNDAY 04 OCT 09	BRUNCH _____

4. Do you have an AUXILIARY ID CARD: YES _____ NO _____

SEND COMPLETED REGISTRATION FORM BY MAIL OR EMAL AS AN ATTACHMENT

TO: Susan Lowe, DSO-MT 5SR
7001 Cogbill Road cslowe4@verizon.net
Chesterfield, VA 23832 804-387-5069 cell

Registration WILL BE ACKNOWLEDGED BY E-MAIL.
REGISTRATION DEADLINE IS September 12, 2009